



CITY OF CAÑON CITY

Planning and Zoning

P.O. Box 1460 • 128 Main Street
Cañon City, CO 81215-1460
(719) 269-9011 • www.canoncity.org

FOOD CARTS & TRUCKS

Are governed under the Cañon City Municipal Code as follows:

Approval of a Temporary Use Permit for food carts is required when located on streets or on private property in the Central Business District, General Commercial or Industrial zone districts or in limited locations in residential zones. Before you get started with an application, we recommend that you speak to the City Planner so that you can ask questions and understand how the permitting process works, where you'll be able to locate your truck or cart, and what information you'll have to provide in your application.

"Food cart or truck" means a readily movable wheeled structure, a motorized vehicle, a towed wheeled vehicle, or a pushcart that is equipped and operated for the purpose of vending food and/or drink, and accessory advertising of food.

SET UP WHERE?	PERMITTED BY:
Parked on Street (or other right-of-way)	Planning & Zoning Division (This Permit)
Parked on Private Property	Planning & Zoning Division (This Permit)
In a City Park	Parks Department (with Permit issued by Planning Dept.)
As part of larger Special Event	That event's coordinator. The Cañon City Chamber of Commerce has information about special events in the City.

You'll need to provide a **complete application** to the Planning & Zoning Division, which includes:

- A permit application form,
- Fremont County Environmental Health inspection documentation,
- Cañon City Area Fire Protection District Operational Permit (if applicable)
- General liability insurance, and
- \$50 fee, payable to the City of Cañon City. (Or \$25.00, if renewing a permit)
- If you want to locate in a city park, submit a completed Parks Permit Application also.

Each permit is good for **one (1) calendar year**.

Please read the specific details of the code (17.05.150[C]) of the City's Unified Development Code, beginning on the next page. This will tell you what the general parameters of operations are for stand-alone food carts and trucks.

17.05.150 TEMPORARY USE SPECIFIC STANDARDS

C. Food Carts or Trucks.

1. A stand-alone food cart or truck whether motorized or non-motorized may be set up on a regular, semi-regular or one-time basis in the NC, GC, CB, BP, and I Districts and in the R-L, R-1, R-1A, R-2, and R-3 Districts through the issuance of a temporary use permit subject to the following criteria:
 - a. The owner or operator of the food cart or truck shall obtain and maintain all required licenses at all times, including but not limited to, any license required by the Colorado Department of Public Health and Environment.
 - b. The temporary use permit shall be displayed to the public in a visible location on the food cart or truck.
 - c. Operations shall not be located in a driveway or drive aisle.
 - d. Operations shall not obstruct parking lot circulation or block access to a public street, alley, or sidewalk.
 - e. The operation of the food cart or truck shall not block a pedestrian walkway or public sidewalk in a manner which reduces the width of that walkway or sidewalk to less than five (5) feet or causes damage to any improvements within the public right-of-way.
 - f. Operations of any food cart or truck shall be at least one hundred (100) feet from any eating and drinking establishment lawfully existing at the time the permit or renewal permit was issued and is open for business unless written permission is granted by the eating or drinking establishment located within that distance.
 - g. No food cart or truck shall be set up on any privately owned lot or parcel without written permission of the owner.
 - h. Trash receptacles shall be provided, and the owner/operator shall be responsible for keeping the area surrounding the food cart or truck clear of any litter and properly cleaned.
 - i. Signs, except for a-frame/sandwich board signs shall be permanently affixed to or painted on the food cart or truck. Each food cart or truck may have one (1) sandwich board sign which may not be located in any right-of-way or impede pedestrian or vehicular traffic and shall be within twenty-five (25) feet of the food cart or truck.
 - j. Canopies, umbrellas, and outdoor tables and chairs shall not block a pedestrian walkway or public sidewalk in a manner which reduces the width of that walkway or sidewalk to less than five (5) feet or creates a visual obstruction to traffic.
 - k. Food carts or trucks may locate on the same lot or parcel so long as each vendor has the property owner's written permission and all other provisions contained herein may be met.
 - l. No food cart or truck shall be located within fifty (50) feet of the established outer boundary of any City-permitted or licensed event where the sale of merchandise and food has been allowed, unless it is part of the event.
 - m. When not in operation, a food cart or truck shall be stored on private property.
 - n. If located in a City right-of-way:
 - i. No merchandise shall be offered, displayed or sold and no customers served except from the sidewalk,
 - ii. Only non-motorized carts may be located on sidewalks,
 - iii. Carts or trucks shall be located at least twenty-five (25) feet from any intersection (measured from the edge of sidewalk to the cart or truck) and fifteen (15) feet from any driveway,
 - iv. In the CB District, food carts or trucks may locate on side numbered streets as long as all other requirements are satisfied,
 - v. In the CB District, food carts or trucks may locate on Main Street between 2nd and 8th Streets if:
 - a) Invited to by a Main Street merchant,
 - b) Written consent from adjacent restaurants and/or bars is received and provided to the City,
 - c) Restricted to three (3) days per block, per week, and

- d) Located in no more than three (3) on-street parking spaces. Said parking spaces may be reserved the morning of the arrival of the food cart or truck but shall not be reserved or occupied for more than twenty-four (24) hours.
 - vi. Food carts or trucks shall comply with all traffic and parking ordinances of the City, as they may be amended,
 - o. Any location in a City right-of-way, including sidewalks, may be subject to temporary suspension or revocation without cause, but for reasons that may include construction, repairs, maintenance or emergencies as determined by the City.
 - p. In residential districts, a food cart or truck may locate on Fremont RE-1 School District property and Cañon City Area Recreation and Park District property with written permission from the owner. Food carts or trucks may also locate in the right-of-way adjacent to Fremont RE-1 School District property, Cañon City Area Recreation and Park District property and City park property. No permit is required for a private, catered event occurring on private property (private parties, reunions, weddings and the like) or for a mobile vendor pursuant to Subsection 2 below.
- 2. These permit requirements do not apply to food carts or trucks that are:
 - a. Part of a City-permitted event, or
 - b. For a private, catered event occurring on private property (private parties, reunions, weddings and the like) in any district.
- 3. A street closure permit may be required in order to locate on any city street or right-of-way where the provisions contained herein cannot be met. Food carts or trucks may not cater private events from either the sidewalk or road right-of-way without an approved street closure permit.
- 4. The provisions of this section shall not apply to any minor-operated business.



CITY OF CAÑON CITY

TEMPORARY USE PERMIT APPLICATION

Food Carts & Trucks (Stand Alone)

Submit your complete application to the Planning & Zoning Division
City Hall, 128 Main Street/PO Box 1460, Cañon City, CO 81216-1460

Permit for Period Ending _____ [Month & Day], 20____ [Year]

Note: Permit is valid for one (1) Calendar Year from the Date of Issuance

APPLICANT INFORMATION

Applicant:			
Business Name (if any):			
Address:			
City, State, Zip:			
Telephone:		Email:	

SUBMIT THE FOLLOWING with this application *(incomplete applications will not be accepted):*

	What are you selling? [You may also submit a photo or menu]		
	Copy of Colorado Dept of Public Health & Environment [CDPHE] license.		
	Copy of Cañon City Area Fire Protection District Inspection		
	Copy of general liability insurance coverage.		
	Copy of State of Colorado sales tax license		
	Completed Park Permit Application, for operation with City-owned Parks.		
	\$50 Fee, or		\$25.00 annual renewal

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Signature of Applicant

Date

Electronic Signature Authorization. BY COMPLETING AND SUBMITTING THE ELECTRONIC SIGNATURES TO THIS AGREEMENT EACH USER INTENDS TO AND IS IN-FACT SIGNING THIS AGREEMENT ELECTRONICALLY AND BEING BOUND BY THE TERMS FOR EACH TRANSACTION AND THAT USER'S ELECTRONIC SIGNATURE IS THE LEGAL EQUIVALENT OF USER'S MANUAL SIGNATURE, AND CONCLUSIVE EVIDENCE OF USER'S INTENT TO CREATE, BY ELECTRONIC MEANS, A BINDING CONTRACT.

DO NOT WRITE BELOW THIS LINE

Sales/Use Tax Approval Initials & Date:	
Parks Department Approval Initials & Date:	
Planning & Zoning Approval Initials & Date: <i>(if applicable)</i>	
CDPHE Approval Date:	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER REVIEW REQUIREMENTS WITH YOUR INSURANCE AGENT The owner or operator shall provide certificates evidencing the existence of general liability insurance in amounts equal to or greater than the maximum	CONTACT NAME:	
	PHONE (A/C, No. Ext):	FAX (A/C, No):
INSURED amounts that may be recovered from a public entity under the Colorado Governmental Immunity Act, and naming the City as an additional insured.	E-MAIL ADDRESS:	
	ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A :	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$	
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$	
							MED EXP (Any one person) \$	
							PERSONAL & ADV INJURY \$	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$	
	OTHER:						\$	
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$	
							\$	
C	UMBRELLA LIAB						EACH OCCURRENCE \$	
	EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$	
	DED <input type="checkbox"/> RETENTION \$						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Cañon City
128 Main Street
P.O. Box 1460
Cañon City, CO 81215-1460

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Food Trucks at the “Market Parcel”

(refer to Vicinity Map below)

The following rules apply to the Market Parcel:

- The Market Parcel consists of the gravel area south of the city overflow parking lot for the Santa Fe Depot and west of the south entrance to the Arkansas River pedestrian bridge (see Vicinity Map).
- Food trucks may locate in the area described above up to 220 feet west of the bridge.
- Food trucks may not locate in any portion of the paved parking lot adjacent to the Market Parcel.

Please Follow These Safety Precautions:

- **Food trucks and carts** are allowed to locate on the Market Parcel. However, the vehicles being used must be able to enter and exit the Market Parcel without violating the boundaries of another ownership parcel (principally to the west.)
- Only forward movement (no backing), please.
- Please enter the Parcel from east to west (service windows will be facing north).
- Trucks should pull forward and park nose to tail allowing enough room to leave without having to back up.

Vicinity Map

