



# CITY OF CAÑON CITY

**Building Department**

P.O. Box 1460 • 128 Main Street  
Cañon City, CO 81215-1460  
(719) 276-5253 • [www.canoncity.org](http://www.canoncity.org)

## REQUIRED APPROVALS ROUTING SHEET

Project: \_\_\_\_\_ Permit #: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
 Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_  
 Comments: \_\_\_\_\_

*RESIDENTIAL WILL TAKE APPROXIMATELY 14 BUSINESS DAYS TO COMPLETE PRIOR TO ISSUANCE OF A BUILDING PERMIT. COMMERCIAL PLANS TYPICALLY TAKE APPROXIMATELY 24-30 WORKING DAYS FOR INITIAL REVIEW AND ROUTING. LARGE COMMERCIAL PROJECTS MAY REQUIRE A LONGER TIME TO PLAN REVIEW.*

It is the responsibility of the building permit APPLICANT to secure the required approvals from the indicated departments. This must be accomplished prior to issuance of the building permit and for commercial projects again at the completion of the project prior to final inspection and/or issuance of the Certificate of Occupancy.

**THE PROPERTY MAY NOT BE OCCUPIED UNTIL A FINAL INSPECTION IS DONE AND A CERTIFICATE OF OCCUPANCY IS ISSUED.** FAILURE TO COMPLY COULD RESULT IN YOUR BEING CITED WITH A MISDEMEANOR IN ACCORDANCE WITH 15.02.040 OF THE CAÑON CITY MUNICIPAL CODE.

### **CORE APPLICATION ROUTING NECESSARY**

Below are the primary routing approval signoff's. Please contact the Building Department to see if any can be eliminated. 719-276-5253

**NOTE: PLANS SHOULD ACCOMPANY THIS ROUTING SLIP AND ADEQUATE TIME SHOULD BE AFFORDED TO THOSE ENTITIES FROM WHICH APPROVAL IS REQUESTED TO REVIEW THE PLANS.**

#### **DEPARTMENT**

**APPROVAL PRIOR TO  
ISSUANCE OF PERMIT**  
Approval Date: Authorized

**APPROVAL PRIOR TO  
FINAL OR C/O**  
Approval Date: Authorized

Public Works	_____	_____	*See attached final checklist
City Planning & Zoning	_____	_____	_____
County Health Department*	_____	_____	_____
Fire District	_____	_____	_____
Water Department*	_____	_____	_____

*\*for commercial applications only*

<b>Public Works</b>	Leo Evans	719.276.5291	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
<b>Planning &amp; Zoning</b>	Patrick Mulready	719.276.5294	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
<b>County Health</b>	Amy Jamison	719.276.7450	Fax 719.276.7451	201 N. 6 <sup>th</sup> Street, Cañon City, CO 81212
<b>Fire District</b>	David DelVecchio	719.275.8666	Fax 719.275.1486	1475 N. 15 <sup>th</sup> Street, Cañon City, CO 81212
<b>Water Department</b>	Travis Payne	719.276.5344	Fax 719.269.9017	1525 S. 9 <sup>th</sup> Street, Cañon City, CO 81212