



COMMERCIAL BUILDING PERMIT PACKET

Submittal Checklist
Climatic & Geographic Design Criteria
Colorado Code Consulting Transmittal Form
Energy Information
Building Permit Application
Mechanical Permit Application
Permit Routing Sheet
Final Checklist City Engineer
Water Tap Application
Water Meter Information

October 2020



CITY OF CAÑON CITY

Building Department

P.O. Box 1460 • 128 Main Street
Cañon City, CO 81215-1460
(719) 276-5253 • Fax: (719) 269-9017

BUILDING PERMIT APPLICATION SUBMITTAL CHECKLIST

APPLICATION TYPE: COMMERCIAL BUILDING

***SUBMITTAL CHECKLIST* (Incomplete applications will not be accepted)**

The information listed here is to help you prepare a complete application for building in the City of Cañon City. These are the minimum requirements for the review of a building permit application. In some cases, more information than is listed here may be needed depending on the project and site specific issues.

If you are in doubt as to what will be needed for your project, please contact the Building Department. We are always happy to help!

REQUIRED FOR ALL APPLICATIONS SUBMITTED FOR COMMERCIAL BUILDINGS

- PRE-APPLICATION MEETING**
- PROVIDE TO CCC FOR PLAN REVIEW: (Colorado Code Consulting) *All Plan Review fees are paid directly to CCC.***

PLAN REVIEW SERVICES TRANSMITTAL FORM.

- (See Attachment Colorado Code Consulting, LLC)

PRELIMINARY BUILDING REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Architectural/engineering schematic or design development drawings indicating the size of the building, occupancy group(s) and type of construction. Drawings should include building plans and sections with means of egress, fire separation assembly locations and fire protection systems proposed.

COMPLETE REVIEW – Please provide a PDF copy electronically or two sets of the following:

- The documentation outlined for all reviews noted below

BUILDING REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural plans
- Site plan, including distances to lot lines
- General specifications
- Fire-resistance rated assembly specifications

STRUCTURAL REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural and structural plans
- Soil boring and geotechnical recommendations report, including the description and bearing values
- Structural calculations, or other substantiation of structural performance

ACCESSIBILITY REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural and structural plans
- General specifications

ENERGY REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural plans, site plans and general specifications
- Design conditions (interior and exterior) consistent with local climate
- Envelope design method, including supporting calculations and documentation
- Complete mechanical plans, specifications and equipment schedules
- Complete plumbing plans and specifications
- Complete electrical plans and specifications
- Interior lighting design method, including supporting calculations and documentation
- Lighting fixture and control schedules (building interiors and exteriors)

MECHANICAL REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural drawings
- Complete mechanical drawings and specifications

PLUMBING REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural drawings
- Complete plumbing drawings and specifications

ELECTRICAL REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural drawings
- Complete electrical drawings and specifications

- Energy Code.** (*See Attachment: Energy Conservation Code Design Parameter Requirements*).
- Provide to Building Department.** Two sets of stamped approved plans by CCC and all associated documents. (Soils report, project manual and etc.). Provide all of the following items listed below.
- Submittal Checklist.** Include a completed checklist with your application.
- Building Permit Application.** Include a completed and signed Building Permit Application form (*See Attachment: Building Permit Application*)
- Mechanical Permit Application.** Include a completed and signed Mechanical Permit Application form (*See Attachment: Mechanical Permit Application*)
- Required Routing Sheet Approvals.** It is the responsibility of the permit applicant to secure approvals from the external agencies (fire dept., health dept., etc.) indicated on the Required Approvals Routing Sheet (*See Attachment: Routing Sheet*).
- Copy of Warranty Deed.** Title Commitment or other documentation showing property ownership. This should also include information about easements, etc.
- Improvement Location Certificate or Surveyed Site Plan.** Prepared and stamped by a surveyor licensed in the state of Colorado. Prior to first inspection, property must be pinned by a surveyor licensed in the state of Colorado and setbacks are to be dimensioned and verified by the surveyor in the field.

- Water Tap Application/Proof of Water.** This is to be submitted in the form of a paid receipt from the supplying water purveyor (Cañon City or Park Center Water District). This is to be submitted prior to applying for a building permit. The application for water from Cañon City can be found at www.canoncity.org. (See also *Attachments:WaterTap Application&MeterPitPlacementforNewConstruction*).

- Proof of Sewer or Septic.** This is to be submitted in the form of a paid receipt from the Fremont Sanitation District. Septic systems are to be reviewed and approved by Fremont County call 719-276-7460 for more information.

- Site (plot) Plan.** For *commercial development*, this includes carports, sheds over 120 square feet and fences. All site plans must be drawn to a legible scale for review and include the following:
 - Site orientation. (North arrow)
 - Legal description and property address.
 - Lot lines and property size in square feet.
 - Adjacent road and street names.
 - Easements, right of ways, building setbacks, water body setbacks, and building envelopes.
 - Proposed and existing utility improvements. (utility poles, transformers, culverts, etc.)
 - Proposed and existing structures.
 - Existing waterways and drainages and related Base Flood Elevations, Floodplain and Floodway delineation if applicable.
 - Drainage Plan – arrows indicating drainage direction and slope.
 - Sidewalk (public) – sidewalk min. width 5 feet. Thickness 6 inches adjacent to mountable curb.
 - Access driveways and their grades, sidewalks, parking, paving and curb cutlocations.
 - Location of wells and individual sewage disposal systems.
 - Top of foundation wall elevation related to contours on site plan and adjacent street edge of pavement or top back of curb (Top of Foundation lowest elevation must be at least 1 foot above the highest point of the edge of pavement/top back of curb adjacent to the property).
 - Square footage of all structure footprints and external flatwork (sidewalks, driveways, patios, etc.)
 - Accessible Route from public streets or sidewalks.

- Development Site Plan.** For nonresidential and multi-family development, a more specific Site Plan and other plans and reports will require approval by the Engineering and Planning Departments prior to the approval of a building permit (See *Chapter 4.12 of the Cañon City Subdivision and Development Regulations*). Check with the City Planner for further information.

- Floodplain Development Permit.** This is required when the subject structure is located within the Special Flood Hazard Area. A permit application must be completed by a registered professional engineer licensed to do work in the state of Colorado. This permit application with all required elements must be submitted to the City Engineer for review and approval. Contact Engineering Department at 719-276-5291 to determine applicability.

- **Stormwater Drainage Easement.** When a development is traversed by a drainage way including, but not limited to, a watercourse, swale, channel, irrigation ditch, or stream, the owner shall execute an easement agreement for stormwater and/or drainage purpose(s) for the benefit of the City. The easement shall conform substantially to the banks of the drainage way with such width as will be necessary to fulfill the purpose(s) of the easement, as determined by the City, and the agreement shall grant the City the right to access adjacent property to perform any necessary acts related to the easement. If necessary, the City may require a survey of the easement and the costs of such survey shall be paid by the applicant. Wherever possible, it is desirable that the drainage be maintained by an open channel with landscaped stabilized banks and adequate width for conveyance for the 1% annual chance historic maximum potential volume of flow. Contact Engineering Department at 719-276-5291 to determine applicability.

- **Grading, Erosion, Sediment & Control (GESC) Permit.** Contact Engineering Department at 719-276-5291 to determine applicability.

- **Right-of-Way Permit.** This is required for all work and encroachments in the public right-of-way such as sidewalk and driveway construction, culvert installation, landscaping that involves lane closure, dumpster placement, etc. Contact Engineering Department at 719-276-5291 to determine applicability.

- **Access Agreement.** This is required for projects adjacent to designated thoroughfares. Contact Engineering Department at 719-276-5291 to determine applicability.



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CLIMATIC & GEOGRAPHIC DESIGN CRITERIA

Snow Load = 30 PSF (NON REDUCIBLE)

Wind Speed = 85 MPH (Fastest Mile) 100 MPH (3 Second Gust)

Seismic Design Category = B

Weathering = Severe

Frost line Depth = 27"

Termite = Slight to Moderate

Winter Design Temp = 0° F.

Ice Barrier Underlayment Required = Not Required

Flood Hazards = Fema Flood Maps

Air Freezing Index = 315

Mean Annual Temp = 54.2° F.



Colorado Code Consulting, LLC

Main Office
4610 S Ulster, Ste. 150
Denver, CO 80237
(303) 400-6564
Fax: (303) 693-0630

Southern Office
17890 Woodhaven Dr.
Colorado Springs, CO
80908
303-895-9988

Primary Contact:
Gil Rossmiller
gilrossmiller@coloradocode.net
303-901-3599

PLAN REVIEW SERVICES TRANSMITTAL FORM

FROM*

_____ Requested by (Individuals Name)			
_____ Jurisdiction or Firm		_____ Telephone Number	
_____ Street Address		_____ Fax Number	
_____ City	_____ State	_____ Zip	_____ Email Address

* Plan review fee will be invoiced to the above named person unless otherwise specifically requested.

Project Name _____

Project Address _____

Please check where applicable

- | | |
|--|-----------------|
| <input type="checkbox"/> Preliminary Building Review | Code Year _____ |
| <input type="checkbox"/> Complete Review | Code Year _____ |
| (Building, Structural, Accessibility, Energy, Mechanical, Plumbing & Electrical) | |
| <input type="checkbox"/> Building Review | Code Year _____ |
| <input type="checkbox"/> Structural Review | Code Year _____ |
| <input type="checkbox"/> Accessibility Review | Code Year _____ |
| <input type="checkbox"/> Energy Review | Code Year _____ |
| <input type="checkbox"/> Mechanical Review | Code Year _____ |
| <input type="checkbox"/> Plumbing Review | Code Year _____ |
| <input type="checkbox"/> Electrical Review | Code Year _____ |

Note: Please indicate the applicable ICC code.

CONSTRUCTION DOCUMENTS NECESSARY FOR A PLAN REVIEW

PRELIMINARY BUILDING REVIEW – Please provide a PDF copy electronically or two sets of the following:

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- The documentation outlined for all reviews noted below

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ACCESSIBILITY REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural and structural plans
- General specifications

ENERGY REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural plans, site plans and general specifications
- Design conditions (interior and exterior) consistent with local climate
- Envelope design method, including supporting calculations and documentation
- Complete mechanical plans, specifications and equipment schedules
- Complete plumbing plans and specifications
- Complete electrical plans and specifications
- Interior lighting design method, including supporting calculations and documentation
- Lighting fixture and control schedules (building interiors and exteriors)

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- Complete architectural drawings
- Complete plumbing drawings and specifications

ELECTRICAL REVIEW – Please provide a PDF copy electronically or two sets of the following:

- Complete architectural drawings
- Complete electrical drawings and specifications

Colorado Code Consulting, LLC

Client Information Form

Company

Contact Name

Mailing Address

City, State, Zip

Shipping Address

City, State, Zip

Phone

Fax

Email

Job Description

Job Address

Job Contact

Gil Rossmiller

Energy Code Consultant

4610 S. Ulster Street, Suite 150
Denver, CO 80237

303.400.6564 | 303.901.3599 *cell*

303.693.0630 *fax*

gilrossmiller@coloradocode.net

www.coloradocode.net

Inspections | Plan Review | Training



COLORADO CODE
CONSULTING



Primary Contact:
Gil Rossmiller



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2006 INTERNATIONAL ENERGY CONSERVATION CODE

CITY OF CAÑON CITY DESIGN PARAMETERS	
Outdoor Design Conditions per Table 1A ACCA Manual J Eighth Edition	
Elevation:	5,320
Latitude:	38° North
Winter heating 99% Dry Bulb:	5° F
Summer Cooling 1% Dry Bulb:	94° F
Coincident Wet Bulb:	62° F
Design Grains Difference at 50% RH:	=30
Daily Range:	H
Relative Humidity:	50% winter and summer
Interior Design Temperature for Heating:	70° default
Interior Design Temperature for Cooling:	75° F
Heating Temperature Difference (HTD):	65° F
Cooling Temperature Difference (CTD):	19° F
Cooling Load Temperature Difference (CLTD):	21° F
SHGC:	SHGC taken directly from sticker on glass.
While not required per Table 402.1.1 of the IECC the SHGC is still required data for Manual J.	If not known, either use default per 2006 IECC Table 102.2(3) or equation $SHGC = .87 \times SC$ (shading coefficient) under A4-5 of Manual J.
Altitude Correction Factor (ACF):	83
Moisture Content:	68.2
Air Density:	0.063
Wind Velocity Value:	15 mph for heating
Wind Velocity Value:	7.5 mph for cooling



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BUILDING PERMIT APPLICATION

ALL INFORMATION REQUIRED

OWNER'S NAME: _____ DATE: _____

OWNER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OWNERS TELEPHONE NUMBER:() _____

JOB SITE ADDRESS: _____

PARCEL NUMBER: (CONTACT FREMONT COUNTYASSESSORAT 719.276.7310) _____

LEGAL DESCRIPTION: _____

CONTRACTOR'S BUSINESS NAME: _____

CONTRACTOR'S LICENSE # _____ TELEPHONE NUMBER: _____

VALUATION OF WORK (INCLUDE LABOR ANDMATERIALS): \$ _____

DETAILED DESCRIPTION OF WORK: _____

PROVIDE THE FOLLOWING INFORMATION IF SUBMITTING A SITE PLAN WITH APPLICATION:

1. LOCATION OF PROPOSED CONSTRUCTION AND EXISTING STRUCTURES.
2. SQUARE FOOTAGE AREA OF EACH BUILDING (INCLUDE SHEDS, CARPORTS, PATIOS,ETC.).
3. SET BACK DIMENSIONS FROM PROPERTY LINE FOR ALL STRUCTURES.
4. LOT DIMENSIONS / LOT SQUARE FOOTAGE.
5. STREETS, ALLEYS, EASEMENTS AND ANY OTHER "RIGHT OFWAY".
6. LOCATION OF WATER, SEWER, GAS AND ANY OTHER UNDERGROUND UTILITIES (IFKNOWN).

OWNER / CONTRACTOR

PRINT NAME

SIGNATURE

FOR OFFICE USE ONLY

ZONE DISTRICT: _____

PERMIT NUMBER: _____

LICENSED: (YES) _____ (NO) _____

URBAN RENEWAL: (YES) _____ (NO) _____



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MECHANICAL PERMIT APPLICATION

ALL INFORMATION IS REQUIRED

OWNER'S NAME: _____ DATE: _____

OWNER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

OWNERS TELEPHONE NUMBER: () _____

JOB SITE ADDRESS: _____

PARCEL NUMBER: (CONTACT FREMONT COUNTY ASSESSOR AT 719-276-7310) _____

LEGAL DESCRIPTION: _____

CONTRACTOR'S BUSINESS NAME: _____

LIC #: _____ CONTRACTOR'S TELEPHONE NUMBER: _____

VALUATION OF WORK (INCLUDE LABOR AND MATERIALS): \$ _____

DETAILED DESCRIPTION OF WORK: _____

I HEREBY UNDERSTAND AND AGREE TO INSTALL ALL WORK IN ACCORDANCE WITH THE MOST CURRENT ADOPTED EDITION OF THE INTERNATIONAL BUILDING CODE, INTERNATIONAL RESIDENTIAL CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL FUEL GAS CODE, CAÑON CITY ZONING ORDINANCE AND ALL OTHER APPLICABLE FEDERAL, STATE, COUNTY AND CITY REQUIREMENTS.

OWNER / CONTRACTOR

PRINTED NAME

SIGNATURE

FOR OFFICE USE ONLY

ZONE DISTRICT: _____
LICENSED: (YES) _____ (NO) _____

PERMIT NUMBER: _____
INSURED: (YES) _____ (NO) _____

MECHANICAL PERMIT APPLICATION

Owner's Name: _____

Date: _____

Job Address: _____

Permit #: _____

Mech. Cont. _____

Phone #: _____

FEES:

For the Issuance of each Permit: \$22.00

For Issuing a Supplemental Permit: \$6.50

For installation or relocation of each forced-air or gravity-air type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU.

\$13.25 x _____ = \$ _____

For installation or relocation of each forced-air or gravity-type furnace or burner including ducts and vents attached to such appliance over 100,000 BTU.

\$16.25 x _____ = \$ _____

For installation or relocation of each floor furnace including the vent.

\$13.25 x _____ = \$ _____

For installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater.

\$13.25 x _____ = \$ _____

For installation, relocation or replacement of each appliance vent installed and not included in another permit.

\$6.50 x _____ = \$ _____

For repair, alteration or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or heating, cooling absorption, or evaporative cooling system, including installation of controls regulated by this code.

\$12.25 x _____ = \$ _____

For installation or relocation of each boiler or compressor to and including three (3) horsepower or each absorption system to and including 100,000 BTU/H.

\$13.15 x _____ = \$ _____

For installation or relocation of each boiler or compressor over three horsepower to and including fifteen horsepower, or each absorption unit system between 100,000 BTU/H and including 500,000 BTU/H.

\$24.25 x _____ = \$ _____

For installation or relocation of each boiler or compressor over fifteen horsepower to and including thirty horsepower, or each absorption system over 500,000 BTU/H up to and including 1,000,000 BTU/H.

\$33.25 x _____ = \$ _____

For installation or relocation of each boiler or compressor over thirty horsepower to and including fifty horsepower, or for each absorption system over 1,000,000 BTU/H to and including 1,750,000 BTU/H.

\$49.50 x _____ = \$ _____

For the installation or relocation of each boiler or refrigeration compressor over fifty horsepower, or each absorption system over 1,750,000 BTU/H.

\$82.75 x _____ = \$ _____

For each air handling unit to and including 10,000 CFM, including ducts attached thereto. (Note: This does not apply to an air-handling unit, which is part of a factory-assembled appliance, cooling unit, evap. cooler or absorption unit otherwise permitted.)

\$9.50 x _____ = \$ _____

For each air handling unit over 10,000 CFM.

\$16.25 x _____ = \$ _____

For each evaporative cooler other than portable.

\$9.50 x _____ = \$ _____

For each ventilation fan connected to a single duct.

\$6.50 x _____ = \$ _____

For each ventilation system, which is not a portion of any heating or air-conditioning system authorized by a permit.

\$9.50 x _____ = \$ _____

For installation of each hood served by a mechanical exhaust, including the ducts for such hood.

\$9.50 x _____ = \$ _____

For installation or relocation of each domestic type incinerator.

\$16.25 x _____ = \$ _____

For installation or relocation of each, commercial or industrial type incinerator.

\$66.50 x _____ = \$ _____

For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in the IMC.

\$ 9.50 x _____ = \$ _____

**WHEN CHAPTER 24 IS APPLICABLE,
FEES FOR PROCESS PIPING SHALL BE AS FOLLOWS:**

For each Hazardous process piping system of from one to four outlets.
\$5.00 x _____ = \$ _____

For each system of five or more outlets. (Per outlet)
\$1.00 x _____ = \$ _____

For each non-hazardous process piping system of from 1 – 4 outlets.
\$2.00 x _____ = \$ _____

For each system with five or more outlets. (Per outlet)
\$0.50 x _____ = \$ _____

OTHER INSPECTIONS AND FEES:

Inspection outside normal business hours (min. charge: 2 hrs.)
\$44.25/hr x _____ = \$ _____

Re-inspection fees under provisions of Sec. 116.6, per inspection
\$44.25/hr x _____ = \$ _____

Inspections for which no fee is specifically indicated. (Min. Chg. ½ hr.)
\$44.25/hr x _____ = \$ _____

Additional plan review required because of changes, additions or revisions to approved plans. (Minimum charge: ½ hour)
\$44.25/hr x _____ = \$ _____

*or the total hourly cost to the City of Cañon City, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Total of fees \$ _____



CITY OF CAÑON CITY

Building Department

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REQUIRED APPROVALS ROUTING SHEET

Project: _____ Permit #: _____
 Address: _____
 Lot: _____ Block: _____ Subdivision: _____
 Owner: _____ Contractor: _____
 Comments: _____

RESIDENTIAL WILL TAKE APPROXIMATELY 20 WORKING DAYS TO COMPLETE PRIOR TO ISSUANCE OF A BUILDING PERMIT. COMMERCIAL PLANS TYPICALLY TAKE APPROXIMATELY 24-30 WORKING DAYS FOR INITIAL REVIEW AND ROUTING. LARGE COMMERCIAL PROJECTS MAY REQUIRE A LONGER TIME TO PLAN REVIEW.

It is the responsibility of the building permit APPLICANT to secure the required approvals from the indicated departments. This must be accomplished prior to issuance of the building permit and for commercial projects again at the completion of the project prior to final inspection and/or issuance of the Certificate of Occupancy.

THE PROPERTY MAY NOT BE OCCUPIED UNTIL A FINAL INSPECTION IS DONE AND A CERTIFICATE OF OCCUPANCY IS ISSUED. FAILURE TO COMPLY COULD RESULT IN YOUR BEING CITED WITH A MISDEMEANOR IN ACCORDANCE WITH 15.04.040 OF THE CAÑON CITY MUNICIPAL CODE.

CORE APPLICATION ROUTING NECESSARY

Below are the primary routing approval signoff's. Please contact the Building Department to see if any can be eliminated. 719-276-5253

NOTE: PLANS SHOULD ACCOMPANY THIS ROUTING SLIP AND ADEQUATE TIME SHOULD BE AFFORDED TO THOSE ENTITIES FROM WHICH APPROVAL IS REQUESTED TO REVIEW THE PLANS.

<u>DEPARTMENT</u>	<u>APPROVAL PRIOR TO ISSUANCE OF PERMIT</u> Approval Date: Authorized	<u>APPROVAL PRIOR TO FINAL OR C/O</u> Approval Date: Authorized
City Engineer	_____	*See attached final checklist
City Planning & Zoning	_____	_____
County Health Department*	_____	_____
Fire District	_____	_____
Water Department*	_____	_____

**for commercial applications only*

City Engineer	Adam Lancaster	719.269.9011	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
Planning & Zoning	Patrick Mulready	719.276.5294	Fax 719.269.9017	128 Main Street, Cañon City, CO 81212
County Health	Amy Jamison	719.276.7450	Fax 719.276.7451	201 N. 6 th Street, Cañon City, CO 81212
Fire District	Dave Del Vecchio	719.275.8666	Fax 719.275.1486	1475 N. 15 th Street, Cañon City, CO 81212
Water Department	Cole Mock	719.276.5263	Fax 719.269.9034	1525 S. 9 th Street, Cañon City, CO 81212

FINAL CHECKLIST – CITY ENGINEER

APPLICATION TYPE: **COMMERCIAL BUILDING • FINAL ROUTING SIGN-OFF**

The information listed here is to help you prepare complete submittals for sign-off by the Engineering Department in obtaining final sign off of building permit and/or Certificate of Occupancy in the City of Cañon City. These are the minimum requirements for the final review and approval. In some cases, more information than is listed here may be needed depending on the project and site specific issues. If you are in doubt as to what will be needed for your project, please contact the City Engineer.

(Incomplete submittals will not be accepted)

PROJECT ADDRESS: _____

➡ **INSPECTIONS/SUBMITTALS REQUIRED BY ENGINEERING DEPARTMENT**

- For *Commercial Building Permits*:
 - As-Built Development Site Plan Drawings:** For nonresidential and multi-family development, as-built Site Plan drawings and other plans and reports will require per Engineering Department criteria. (See Chapter 4.12 of the Cañon City Subdivision and Development Regulations). Check with the City Engineer for further information.

Receipt Date	Approver Signature
--------------	--------------------

- Site grading and drainage improvements.**

Inspection Date	Inspector Signature
-----------------	---------------------

- Site Stabilization.**

Inspection Date	Inspector Signature
-----------------	---------------------

- Right-of-Way Improvements:** Sidewalk, curb, gutter, etc.
- Not applicable*

Inspection Date	Inspector Signature
-----------------	---------------------

- Floodplain Development Permit Compliance:** Flood vents, etc.
- Not applicable*

Inspection Date	Inspector Signature
-----------------	---------------------



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WATER TAP APPLICATION

FOR CONNECTION TO WATER SYSTEM

(PLEASE PRINT)

DATE: _____ SIZE OF TAP REQUESTED: _____

USE: RESIDENTIAL SINGLE NON-RESIDENTIAL MULTI-UNIT # UNITS _____

PROPERTY OWNER NAME: _____

SERVICE ADDRESS: _____

BILLING ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

LEGAL DESCRIPTION OF PROPERTY TO BE SERVED: _____

Note: For taps larger than 1-inch, applicant will supply meter, meter pit, curbstop box (if applicable). For all services other than Single Family Residences a Testable Backflow Prevention Assembly is required and supplied by applicant.

SIGNATURE

OFFICIAL USE ONLY

Permit No. _____

(As a requirement of subdivision approval or tap approval)

WATER LINE EXTENDED OR ENLARGED/ AS-BUILT DELIVERED? YES NO N/A

PAYMENT MADE IN LIEU OF EXTENSION OR ENLARGEMENT? YES NO N/A

REBATE PAYMENT MADE? YES NO N/A

WATER SERVICE AGREEMENT REQUIRED & CONDITIONS MET? YES NO N/A

RECORDED PLAT RECEIVED? YES NO N/A

SIZE OF TAP APPROVED _____ WATER MAIN SIZE: _____

INSIDE OUTSIDE LPWD PUMP ZONE: I(A) I(B) I(C) II III

IMPACT FEE \$ _____ Notes: _____

REBATE FEE \$ _____

CASH-IN-LIEU FEE \$ _____

TAP FEE \$ _____

METER & PIT FEE \$ _____ **TOTAL FEE \$** _____

CITY ENGINEER

DATE

DATE PAID _____

RECEIPT # _____



CITY OF CAÑON CITY

Water Department

1525 S. 9th Street
Cañon City, CO 81212
(719) 269-9022

METER PIT PLACEMENT FOR NEW CONSTRUCTION

Meter Pits for new commercial structures are to be placed at the location where the service line has been stubbed into the lot during subdivision development. Builders are encouraged to identify the location of the water tap prior to layout of the structure on the lot to avoid any possible conflict such as a concrete driveway. If the decision is made to install the driveway where the meter pit is to be set then accommodations will have to be designed into the driveway slope to provide a flat area so that the meter pit is set per Water Department specifications.

In addition the Water Department shall inspect each meter pit at the time of the installation. Once the installation of the meter pit has been completed the inspection will be documented and signed off on to protect the work of the individual who originally installed the meter pit. It will be the responsibility of the Builder/Owner to make sure that the meter pit is kept protected once it has been installed. Should the meter pit incur damage after it has been installed it will be the responsibility of the Builder/Owner to notify the Water Department of the damage. The Water Department shall inspect the meter pit and determine what needs to be done to repair the damage at the Builder/Owner's expense.

If there are any questions please contact Cole Mock, City of Cañon City Water Distribution Supervisor at 719-269-9022.