

CITY OF CAÑON CITY
BUILDING DEPARTMENT
128 Main Street PO Box 1460
Cañon City Colorado 81212
Phone: 719-269-9010 Fax: 719-269-9017
E-mail: gnhutchison@canoncity.org

Licensing Requirements

You must submit the following items:

- ◆ The application, filled out completely.
- ◆ A “Certificate of Insurance” showing the City of Cañon City as the “Certificate Holder” (this certificate may be faxed to us from your insurance company but must be followed up with an original hard copy in the mail).
- ◆ Payment of \$100 for a General Contractor, Building Contractor or Residential Contractor, or \$100 for a limited license (one trade as defined in the Municipal code). No credit cards.
- ◆ Proof of successful completion of the appropriate ICC exam (not required for some Limited Licenses).

General Information

- ◆ Contractors may access the Planning and Zoning Manual available on City of Canon City Website (www.canoncity.org)
- ◆ Your references will be contacted.
- ◆ The license will be printed and will be mailed to you unless previous arrangements have been made.
- ◆ The current adopted codes are the 2006 Editions of the IRC / IBC / IMC / IFGC, IECC and IEBC.
- ◆ This license is only good within the corporate city limits of Canon City.
- ◆ All licenses are good until the 31st of December and must be renewed yearly. You must retest if your license has lapsed for a period of one license cycle or more
- ◆ The only exam we accept is the ICC computerized exam. This is an on your own exam. More information on certifications exams can be found on the International Code Council web site at www.iccsafe.org or by phone at 1-877-STD-EXAM or 1-877-783-3926. **These exam’s are accepted by many other jurisdictions.** Contact other building departments you wish to work in to determine if they accept these exam’s. All testing jurisdictions should, **those who don’t please contact me so I can determine why.**



City of Cañon City

*P.O. Box 1460 – 128 Main Street – Cañon City, CO 81215-1460
(719) 269-9011 – Fax: (719) 269-9017*

INSURANCE REQUIREMENTS FOR CONTRACTORS WANTING TO WORK WITHIN THE CORPORATE CITY LIMITS OF CAÑON CITY.

Basic insurance requirements for Limited or General Contractors are as follows:

- 1. Split Limit Liability.** A limit of liability of not less than one hundred thousand dollars for each occurrence and three hundred thousand dollars aggregate of bodily injury, and one hundred thousand for property damage liability; or
- 2. Combined Single Limit Liability.** A limit of liability of not less than three hundred thousand dollars aggregate for all bodily injury or property damage combined.

All insurance policies shall remain in full force and effect for a period of one year.

The above described liability amounts will allow contractors to work on private property only within the corporate City limits of Cañon City.

Contractors wishing to work in the public right of way must provide insurance in the amounts as described in item 1 above. In addition to the insurance requirement the contractor must also provide a license and permit bond in the amount of \$1,000.00. **Said bond shall remain in full force and effect for a period of two years. This two year term must be shown on the certificate.**

Both the bond and insurance shall show the City of Cañon City as the certificate holder. Please have your insurance and/or bonding company send this to:

City of Cañon City Building Department
P.O. Box 1460
Cañon City, Colorado 81215-1460
Attention: Greg Hutchison

Insurance and bond can be faxed but must be immediately followed by an original in the mail.

NOTE: Contractors bidding on work for the City of Cañon City may be required to have insurance and bond requirements in excess of those stated above. Whenever bidding on this work it is the responsibility of the contractor to determine those requirements.

Greg Hutchison
Building Official